

FEDERAL ENERGY OFFICE  
WASHINGTON, D.C. 20461

5 APR 1974

OFFICE OF THE ADMINISTRATOR

MEMORANDUM

TO: HEADS OF DEPARTMENTS AND AGENCIES

FROM: WILLIAM E. SIMON, ADMINISTRATOR

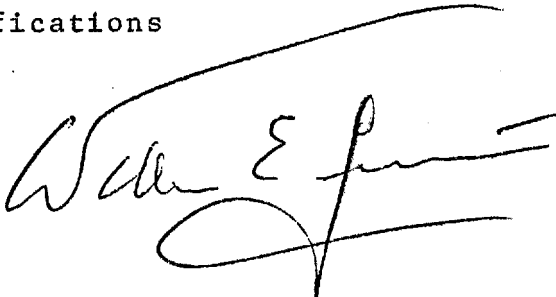
I want to thank each of you for your efforts over the past nine months in making the Federal Energy Reduction Program an outstanding success. During the first two quarters of the program, as I reported to you last month, energy savings amounted to 23 percent or the equivalent of \$360 million.

There is a big job ahead of us still, despite the lifting of the Arab oil embargo. We must continue to demonstrate to the American people that energy conservation is not a "crisis-only" measure.

Because of the changed conditions in petroleum supply, it is now possible to make adjustments in the Federal energy savings program, particularly in the new measures published in January (FMC 74-1). However, the modifications are more in the form of program corrections than a general relaxation in the goals we have set for ourselves.

Even with the changes, achievements in the Federal Energy Reduction Program are indicative of the fact that we intend to continue, as before, to set an example for the Nation in building an energy conservation ethic.

Enclosure: Federal Energy Reduction  
Program Modifications



CONSERVE  
AMERICA'S  
ENERGY

Federal Energy Reduction Program  
Modifications in FMC 74-1 (January 17, 1974)

Reduction in Motor Vehicle Mileage

Early data indicate that the Federal agencies, as a group, achieved the 20 percent mileage reduction requirement during the first quarter of calendar year 1974. This is a commendable record. Beginning with the second quarter, 1974, and thereafter, the requirement will be a 15 percent mileage reduction. Agencies will be required to examine all missions and programs when considering making application for an exemption for an emergency or essential health service.

Federal Parking and Carpooling

A 10 percent maximum on employee parking (assigned parking spaces) is the goal, on an agency-wide basis. Included in the 10 percent are executive-level parking and employee assigned spaces because of unusual working hours. Severely handicapped employees for whom assigned parking spaces are necessary may be accommodated outside the 10 percent maximum.

All other agency parking should be made available to carpools to the extent practical. Agency heads are required to develop and promulgate employee carpooling programs and strong promotional campaigns using all available internal communication.

Agency carpooling plans and progress reports should be submitted, by June 1, 1974, to the General Services Administration and the Federal Energy Office. To the extent the 10 percent goal will not be attained, the progress report must provide a justification for the lower attainment.

The objectives of the Federal parking sections of FMC 74-1 remain as they were, namely, to induce more Federal employee carpooling and use of public transportation.

Speed Limits for Federal Vehicles

The 50 m.p.h. maximum remains in effect.

Comfort Levels in Federal Facilities

Cooling season temperatures will be maintained at 78°-80°; heating season temperatures at 65°-68°. No change will be made in humidity control.